

# External Programs Study Abroad Participation Policy Acknowledgment Form

This form must be turned in to Boston University Study Abroad as part of your External/Non-Boston University Study Abroad file.

I have carefully reviewed the information pertaining to External Program Study Abroad on the Boston University Study Abroad website at [http://bu.edu/abroad/external\\_programs](http://bu.edu/abroad/external_programs).

By signing below I am acknowledging that:

- I understand that I must obtain approval for an external study abroad program prior to receiving transfer credit approval and that no credit will be transferred to Boston University for a program that was not approved by the study abroad office prior to my departure.
- I fully understand the transfer credit policy of Boston University and my school or college
- I understand all of the policies as stated including, but not limited to, policies related to financial assistance, return semester housing, return semester registration, non-US credit and grade system conversions and limitations on summer study abroad transfer credit amounts
- I understand that my Boston University account will be billed \$600 for the External Program Administrative Fee for Study Abroad during the academic year (**summer study excluded**) and that no credit will be transferred until this fee has been paid
- I understand the need to complete an official Boston University Withdrawal/Leave of Absence form and submit it to the University Service Center, 881 Commonwealth Avenue prior to the start of the semester in which I plan to be abroad (**summer excluded**)
- I understand that the staff of Boston University Study Abroad needs to discuss my academic record with the staff of the programs I am applying to, and I give the staff of Boston University Study Abroad permission to access my academic record

Name: \_\_\_\_\_

BU ID #: \_\_\_\_\_

Program Name  
and Location: \_\_\_\_\_

Semester  
& Year: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Return this form to: Boston University  
Study Abroad  
888 Commonwealth Ave., 2<sup>nd</sup>  
Floor Boston, MA, 02215  
ATTN: External Programs

email to: [nonbusa@bu.edu](mailto:nonbusa@bu.edu)