

*Job Description*

**RECORDING ENGINEER**

*(8 Weeks, June 22–August 20, 2025)*

*Boston University Tanglewood Institute (BUTI) is recognized internationally as a premier summer training program for aspiring young musicians and is the only program of its kind associated with one of the world's great symphony orchestras. Under the guidance of distinguished professionals, and in the presence of the Boston Symphony Orchestra (BSO), students are immersed in an atmosphere of extraordinary music making fueled by high artistic standards, rigorous programming, and a rich legacy of learning and performance.*

**Responsibilities:**

The Recording Engineer is responsible for recording all assigned performances at BUTI. Specific responsibilities include:

- Record and edit all performances and concerts as outlined in the BUTI performance calendar. This includes setup and breakdown before and after each project.
- Archive and organize recordings, uploading finished recordings to online storage in various formats including wav and mp3.
- Record special projects as assigned, including Composition/Orchestra readings, and advertising materials production.
- Provide assistance to Tanglewood Music Center engineers as needed in preparation for BUTI concerts at Seiji Ozawa Hall.
- Set up in-house PA system at BUTI West Street Theatre and provide training to staff as needed.
- Other duties as assigned

Compensation includes stipend of \$6,000, housing, weekday lunch, and a Tanglewood Lawn Pass for the summer.

**Apply online for this and other summer positions at [www.bu.edu/cfa/tanglewood/employment](http://www.bu.edu/cfa/tanglewood/employment). A cover letter outlining your interest and qualifications along with a work resume are required.**