

**Partners In Health Background:**

Partners In Health is a global health organization relentlessly committed to improving the health of poor and marginalized people. For over 25 years, PIH has challenged assumptions of what's acceptable and pushed the boundaries of what's possible in global health by successfully tackling diseases and conditions others deemed too expensive and complicated to treat in poor communities. We give voice to marginalized people who demand their right to health care.

Together with many partners, PIH is building a movement for health and social justice. By leveraging the benefits of modern medical science and the leadership, skills and experience of our patients, local governments and other partners, we strive for a world with equity in health care, and for communities with zero preventable deaths.

PIH forges long-term partnerships with the communities we serve to build and strengthen public health systems. We work side by side with patients, health professionals and public officials, support local organizations, and hire and train local people who work with us to provide care, design innovative strategies, build infrastructure, and manage projects. Ninety-three percent of the funds we raise go to our programs, which employ 13,000 people in the twelve countries where we work, including Haiti, Rwanda, Russia, Peru and the United States.

**PIH | Engage Background:**

PIH | Engage is a network of community organizers across the country working together to advance the right to health. The purpose of PIH | Engage is threefold:

1. Bring unprecedented resources to the life-saving work of Partners In Health
2. Advocate for policies that enable governments to build functioning health systems
3. Educate peers about the issues that marginalized people face on a daily basis

Our goal is to build strong communities across the U.S. who can mobilize their resources and build power to advance and realize the human right to health. In addition to the PIH | Engage National Team located in Boston, we recruit committed volunteers, located across the country, who are trained with essential skills to become leaders and mobilize the resources of their communities.

These Community Coordinators will advance our movement by engaging with their local networks of activists and supporters, helping them to meet objectives around fundraising, education, and advocacy. By growing the network of engaged supporters and movement builders committed to global health equity, we believe that PIH | Engage can permanently change the face of global health.



**General Responsibilities:**

The Community Organizing Assistant (COA) will work alongside the Community Engagement Coordinator to execute the year-long PIH | Engage campaign. This position is a 9-month temporary paid position, with the hope that with overall success of the program and the candidate, we will be able to extend the position to a full-time salaried position.

**Specific Responsibilities:**

Under the direction of the Community Engagement Coordinator, the Community Organizing Assistant will be primarily responsible for:

*Coaching community organizers:*

The Community Organizing Assistant will be the daily link to the network of approximately 60 PIH | Engage Community Coordinators and 10 Regional Organizers, and will play a key role in creating systems and providing support to enable their success. The COA will be responsible for executing bi-weekly coaching sessions, monthly webinars, and periodic online and in-person trainings.

*Monitoring, evaluating, and reporting on progress:*

Building an understanding of what is working, what is not, and learning how to do this collective work better will be essential for the success of the campaign. The COA will be responsible for generating detailed notes and standard data collection through bi-weekly coaching sessions, surveys to collect quantitative data on progress, quarterly reports on progress, success, challenges, and things to change, and collecting multimedia from communities for use in communications and other venues.

*Helping to develop campaign strategy:*

As the campaign progresses, we will need to adapt, change, and revise strategy in response to internal and external circumstances. As new opportunities present themselves, challenges arise, and organizing conditions change, we will need to work together to devise and put into practice new strategy.

*Supporting the management of the PIH | Engage volunteer national team in Boston:*

PIH | Engage has a team of part-time volunteer support staff who work to create and support campaigns over the course of the year. The COA will be responsible for supporting, along with the Community Engagement Coordinator the planning, developing agendas, and running of weekly strategy session meetings, as well as managing individual volunteer schedules, priorities, and work-flow.

**Qualifications:**

The ideal Community Organizing Assistant will:

- Have experience in community organizing, movement building, or large-scale volunteer mobilization programs
- Be able to handle diverse and frequent challenges with poise, resolve, and strategic efficiency
- Feel passionate about the movement for health as a human right, and wish to dedicate their life to health equity
- Have a hunger for moral purpose, the ability to inspire, a sharp wit, and most importantly – an unflappable pursuit of justice
- Be able to start in early September

Other skills:

- Strong written and verbal communicator, especially via phone, email, and video conferencing
- Ability to motivate and lead others
- Competence with Microsoft Office, email, skype and other video conferencing software

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