



How does an application (app) become HIPAA compliant for BU?

App or software purchases involving access to BU HIPAA data, including vendor storage of HIPAA data, should go through Sourcing and Procurement. You provide great treatment for patients; Sourcing and Procurement is great at negotiating contracts with vendors. Start by asking the purchaser in your department to take training. <https://www.bu.edu/sourcing/guided-buying-training/>

Sourcing and Procurement will collaborate with Information Security to conduct a security review. Information from the review will guide contract negotiations. Most importantly, Sourcing and Procurement will obtain the required HIPAA Business Associate Agreement. <https://www.bu.edu/hipaa/businessassociates/>

Any new HIPAA compliant apps, I should know about?

Yes, BU Microsoft Bookings with Me and BU Adobe Sign

BU Microsoft Bookings with Me facilitates scheduling meetings between you and others per mutual calendar availability and your specified meeting preferences. You can include a link in an email signature to allow people to grab time on your calendar that is available. You can also edit your work hours to only allow bookings between certain hours, such as 9 a.m. to 5 p.m., for example. This app has similar functionality to Calendly but is HIPAA compliant. <https://www.bu.edu/tech/services/cccs/email/office-365-outlook/calendars/bookings-with-me/>

Adobe Sign provides secure, comprehensive e-signature collection and automation from anywhere, including Microsoft Office. You should know, however, that other Adobe apps – such as Adobe Scan - are not HIPAA compliant. Adobe Acrobat can only be used on your device; the cloud version is not HIPAA compliant. You must be very careful not to send or share files with the Adobe Document cloud. <https://www.bu.edu/tech/services/cccs/desktop/distribution/adobe-sign/>

What other apps are HIPAA compliant?

We keep an updated list here: <https://www.bu.edu/tech/support/information-security/security-for-researchers/cleared-apps/>

If you have questions reach out to: buinfosec@bu.edu or your HIPAA Privacy and Security Officers at hipaa@bu.edu



Boston University Information Security
buinfosec@bu.edu
www.bu.edu/infosec