Barristers/Charles River Room Law Department Reservations

Before reserving Barristers or the Charles River Room, please note these rooms are not compatible with Zoom. If Zoom or any event livestreaming is needed, please <u>contact LETS</u> for their support availability.

BARRISTERS – ROOM 108

Law Academic Media Services is able to provide the equipment below:

- Podium
 - Includes: Podium, podium microphone, speaker controls, computer, projector/screen controls
- 2 lavalier (clip on) microphones OR 2 handheld microphones
- 4 panel microphones

Barristers Recordings:

Please provide the event start and end time, name of the event, and how you would like the recording distributed, shared to specific people, etc.). Recordings can only be distributed to those in the BU community.

CHARLES RIVER ROOM

Law Academic Media Services is able to provide the equipment below:

- Podium
- Laptop
- Projector/Speakers

Microphones cannot be provided for the Charles River Room.

Charles River Room Recordings:

Video/Audio recordings for the Charles River Room are **NOT** authorized and any personal recording devices (Meeting Owls, Zoom, cell phones, laptops, etc.) are not permitted.

Law AMS Support Hours:

Monday – Thursday: 8 AM – 8:30 PM

Friday: 8 AM – 4:30 PM Saturday – Sunday: CLOSED