

## Sargent College Academic Advising

Advising is an important part of the teaching mission of BU and students engage in exploring a range of academic and co-curricular opportunities as part of a plan to realize their academic, career, and life goals. At Sargent College, advising is a collaborative process involving professional advisors from the Academic Services Center, your program faculty advisor, and peer mentors.

### Academic Service Center (ASC) Staff

- **Christopher Conley** - Senior Staff Coordinator.
- **Roz Abukasis** - Academic Counselor. Roz is academic counselor to sophomores. Roz also advises intra-university transfers and students continuing from the College of General Studies.
- **Deborah Claar** - Assistant Director. Debbie is academic counselor to juniors and seniors. She also coordinates intra-university transfers, external transfers, and students seeking dual degrees.
- **Heather Nicholson** - Assistant Director. Heather is academic counselor to first-year students and students in the undeclared program. She also advises students about minors, study abroad, and coordinates transfers within Sargent College.
- **Sharon Sankey** - Assistant Dean of Student Services.
- **Gael Ormond** - Associate Dean of Academic Affairs for Sargent College.

You are welcome to drop by the ASC in room 207, to send an email message [sarugrad@bu.edu](mailto:sarugrad@bu.edu) or to call 617-353-2713 to make an appointment.

### Faculty Advisors

Your Faculty Advisor is listed on the Student Link. You can also check with the ASC to find out who your faculty advisor is. Their primary roles are to:

- Monitor your academic progress towards graduation requirements.
- Help with course selection and registration.
- Serve as a resource for career, research and/or professional preparation.

### Your program director can help with specifics about your major:

Behavior & Health	Prof. Nancy Lowenstein	<a href="mailto:ot@bu.edu">ot@bu.edu</a>
Health Science	Prof. Bria Dunham	<a href="mailto:hscience@bu.edu">hscience@bu.edu</a>
Human Physiology	Prof. Elizabeth Co	<a href="mailto:hphys@bu.edu">hphys@bu.edu</a>
Nutrition	Prof. Michele DeBiasse	<a href="mailto:debiasse@bu.edu">debiasse@bu.edu</a>
Physical Therapy	Prof. Diane Heislein	<a href="mailto:pt@bu.edu">pt@bu.edu</a>
Speech, Language, & Hearing Sciences	Prof. Diane Constantino	<a href="mailto:slhs@bu.edu">slhs@bu.edu</a>

### Peer Mentors

Your Peer Mentor will contact you over the summer and meet with you during the Welcome Day in the Fall.

Peer mentors are trained volunteers who serve as role models and guides; they give advice how to make the most of the college experience. Peer Mentors are chosen and supervised by the ASC staff.

## Guidelines for Advising

You have many options for getting advice from people at Sargent and BU. Here are some suggestions:

- The **Sargent College Advising Portal** is a great resource: [www.bu.edu/sargent/student-resources/sargent-advising-portal-for-students/](http://www.bu.edu/sargent/student-resources/sargent-advising-portal-for-students/).
- **Plan ahead** and attend established office hours or **make an appointment** with your advisor. You are welcome to drop by the ASC (room 207) but stopping by someone's office unexpectedly can cause frustration for everyone.
- Be **proactive** about exploring your interests and options. Talk to your peer mentor; use the BU website, the BU Bulletin and department program manuals for information. **Ask questions** as soon as an issue arises; procrastination can cause a small glitch to become a major problem. Refer to [www.bu.edu/sargent/current-students/academic-services-center/](http://www.bu.edu/sargent/current-students/academic-services-center/) to see your resources.
- Acknowledge that making decisions and completing your degree is **your responsibility**. Let others help you with advice and support in this process by **preparing** for your meetings and periodically evaluating your academic, career and personal goals.

## The BU Hub

The BU Hub, as noted on our website [www.bu.edu/sargent/student-resources/bu-hub/](http://www.bu.edu/sargent/student-resources/bu-hub/), assures that student develop the skills to think broadly across disciplines and prepares students for an increasingly interconnected world. We also recommend checking [www.bu.edu/hub/](http://www.bu.edu/hub/) for additional information.

## Degree Advice

Degree Advice Reports are available to students via the **Student Link**. The report provides a snapshot of the progress you are making towards degree completion and helps you prepare for advising appointments.

- Students should check their Degree Advice reports periodically for updates resulting from AP/IB credits, registration, completion of BU courses, Hub units, transfer credits or other program changes.
- Check [www.bu.edu/academics/policies/advanced-placement-credit](http://www.bu.edu/academics/policies/advanced-placement-credit) for information on AP, IB etc.
- Degree Advice is not a substitute for substantive discussion with the advisor nor does it certify students for graduation, but it can help you assess your academic progress.

## Minors

Check for available minors: [www.bu.edu/academics/degree-programs](http://www.bu.edu/academics/degree-programs). Contact the Health Science program [phminor@bu.edu](mailto:phminor@bu.edu) for advising on the Public Health Minor and work closely with Heather Nicholson for assistance on all other minors.

## Academic Conduct

Students must follow the university academic conduct code: [www.bu.edu/academics/resources/academic-conduct-code/](http://www.bu.edu/academics/resources/academic-conduct-code/). **Do not risk your professional reputation** as the penalties for misconduct include receiving a failing grade in a course, probation or expulsion from Boston University



## Key Resources

- ✓ **BU LifeBook** provides rules and guidance about living life as a respectful and responsible member of the Boston University community: [www.bu.edu/dos/policies/lifebook/](http://www.bu.edu/dos/policies/lifebook/).
- ✓ **Student Health Services** is located at 881 Comm. Ave., West. Their phone is 617-353-3575. Please see also [www.bu.edu/shs](http://www.bu.edu/shs) and the **Behavioral Medicine Center** (617) 353-3569; a Counselor is available for emergencies 24 hours per day (<http://www.bu.edu/shs/behavioral>).
- ✓ **Office of Disability and Access Services** can be reached at (617) 353-3658. See also: <http://www.bu.edu/disability>
- ✓ **Educational Resource Center** offers free peer tutoring services and helpful seminars on study skills, time management and other topics. Call 617-353-7077 or check [www.bu.edu/erc](http://www.bu.edu/erc)
- ✓ **The BU Center for Career Development** [www.bu.edu/careers/](http://www.bu.edu/careers/) has relevant information and services for first-year students through alumni. A functional resume is important across your undergraduate program.
- ✓ **The University Service Center** is designed to help members of the university community who have questions or problems of a unique or complex nature. They can be reached at 617-358-1818 or [www.bu.edu/usc](http://www.bu.edu/usc)

## Key Dates for Fall 2020:

September 2	Classes begin
September 7	Labor Day holiday, classes suspended
September 16	Last day to add standard classes
October 7	Last Day to Drop Standard Courses (without a "W" grade)
October 12	Columbus Day holiday, classes suspended
October 13	Substitute Monday schedule of classes
November 6	Last day to drop standard courses (with a "W" grade)
November 25-29	Thanksgiving Recess
December 10	Last day of classes
December 11-14	Study period
December 15	Final exams begin
December 19	Final Exams End