



# **Viewing Your Salary Statement**

---

L:\SEO\SEOGN\PAYR1\Viewing Your Salary Statement.pptx



## My Job & Career

### Quick Links

[BU Career Centers](#)

[Career Events](#)

[Direct Deposit Information](#)

[Eligibility Requirements for Student Employees](#)

[Employment Expectations](#)

### Employee Time Entry



### Employee Self-Service Site



### Featured Articles

[Finding a Job](#)

[Starting an On-Campus Job](#)

[Getting Paid](#)

[My Job & Career: Contact and Support](#)

Go to your **MyBU Portal** and click on the **“Employee Self-Service”** tile.

## Welcome to BUworks Central Portal

A personalized view of University resources designed to help you manage your daily work.

### Learn the System

BUworks Online Help can show you the way.

BUworks Online Help offers a variety of options to help you get up to speed quickly including:

- Introductory Video Clips
- Process Guides
- Work Instructions



#### Alerts

- [Payroll Schedule Change for Monthly Paid Employees Only Starting August 15, 2023](#)

**You will be redirected to BUworks Central. Click on the “Employee Self-Service” tab. If this tab is unavailable but you have already received a payment for your position, contact IS&T (617-353-4357) to have them grant you access.**

## Employee Services

Homepage List of Services Search



### Pay

Display your salary statement and your direct deposit information.

#### Quick Links

-  [Salary Statement](#)
-  [W-2 Display](#)



### Personal Information

View your address in our Payroll System. If this address is incorrect please contact Student Employment at [seo@bu.edu](mailto:seo@bu.edu)

#### Quick Links

-  [Addresses](#)



**Click on “Salary Statement” and a new window will open with a list of your previous salary statements.**

- Access is not supported by the Internet Explorer browser. We encourage the use of Chrome, Firefox and Safari to access these pages.
- You will only be able to view salary statements for the past 18 months.
- Not sure what an abbreviation you are seeing on your pay stub means check out our website for salary statement descriptions. Click [here](#).

# Important Notes



The screenshot shows a website page with a red navigation bar at the top containing links: About, Students, On-Campus Supervisors, Off-Campus Employers, Payroll Coordinators, and Dates and Deadlines. The main heading is "Salary Statement Descriptions" with a sub-heading "How to Access and Understand Your Salary Statement". Below this is a video player for "Boston University's Guide to Understanding Your Student Employee Pay Check (Salary Statement)". To the right of the video is a "News" section with a red box titled "Tips From a Manager on How to Be a Great Student Worker". Below the news is a "Highlighted Jobs" section with a "WORK-STUDY JOB LISTINGS" graphic. At the bottom right is a "QUESTIONS? ASK BUZZ" button. A red arrow points from the "here" link in the text above to the video player.

Watch on YouTube

The following are a complete review of the abbreviations under Earnings, Taxing, and Deductibles.

- [Complete List](#)
- [Work-Study Abbreviations](#)
- [Non-Work-Study Abbreviations](#)
- [Undergraduate Student Abbreviations](#)
- [Graduate Student Abbreviations](#)